

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES FOR OCTOBER 10, 2018 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:05 p.m.

Roll Call- Fulmer, Martinson, Duckworth and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present. Director Simons was absent.

Public Comment

Mrs. C. Turner- Said she has gotten some calls and messages from neighbors regarding the roads and how they are very happy with the work that has been done. However there have also been complaints that people are now driving too fast.

Mr. S. Durian- Wants to address the possibility of making the meeting every other month instead of monthly to save the board money. Does it need to be made an agenda item?

Consent Items:

A motion was made to accept and approve the consent items from September’s meeting, with corrections, by Director Duckworth and seconded by Director McCamy; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 480.00	Secretarial services thru 9/30/18 Inv#31
Dan Gilmore	\$ 1,023.50	General Manager for September 2018 Inv#29
Board Stipends	\$ 500.00	BOD Meeting 9/12/18
Catherine Turner	\$ 167.90	Invoice #46 Bookkeeping thru 9/30/18 & Postage
Mitch Fredrick Paving	\$ 92,829.60	Misc. Repairs, Inv#’s- 092118, 092718, 100218
Cyber Scriber	\$ 569.00	Server Maintenance & Security
<hr/>		
Total	\$ 95,570.00	

General Manager Report

GM is checking on getting more sand for our stockpile for this coming rainy season. The sand will be available to residents but residents must provide their own sand bags.

Correspondence Received

Insurance statements from contractors, SDRMA gave the GSHCSD a certificate for never filing an insurance claim.

Discussion Items:

1. **Permit Status Report:** **No New Permits**

*Greene's permit expired but the owners have resubmitted the necessary paperwork to have it reissued.

Active Permits:

Castaneda/Schmidt APN 015-143-039 5975 Black Tail PI Permit# 2017-01510
Robert Greene APN 015-324-037 5631 Lone Pine PI *

(*Greens' paperwork shows an incorrect APN number. The correct APN is shown above.)

All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

Pothole repair project is under construction. The contractor is currently waiting for the correct oil to complete the repair and chip seal the hill on Impala.

*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

3. **Sign Installation Project:**

GM got a second bid for the sign installation project but it came in about the same as MTM's bid from last month. The board members are still debating on how to move forward with getting the signs installed for a reasonable cost. There are 32 signs to be installed throughout the district.

BOD Comments

There is a need to address the curve near 5675 Ground Squirrel Hollow where there tends to be a lot of run off and puddling during heavy rain.

Adjournment

A motion was made to adjourn the regular meeting by Director McCamy, seconded by Director Martinson and passed by unanimous voice vote. The meeting was adjourned at 7:40 p.m.

The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, November 14th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer". The letters are fluid and connected, with a prominent loop at the end of the word "Switzer".

Sarah Switzer, Recording Secretary